



# South Jordan Elementary

11205 South Black Cherry Way • South Jordan, Utah 84095

Phone (801)254-8000 • Fax (801)302-4960

Paul T. Bergera, Principal

## STUDENT EDUCATIONAL LEAVE\*

Teacher \_\_\_\_\_ Track \_\_\_\_\_ Grade \_\_\_\_\_

\_\_\_\_\_ is applying for Educational Leave starting on  
(Student name)

\_\_\_\_\_ through and including \_\_\_\_\_  
(date) (date)

Parent Signature \_\_\_\_\_  
Turn this signed form into the office.

### Parents:

- Educational leave is granted for a minimum of 2 days
- Application must be completed *before* the absence
- Student marked absent until assigned work is returned
- Assigned work due within **5 school days** of your return
- *Educational Leave days count as absences at end of year and for attendance on Rocky Ram awards*

### Teachers:

- Please provide assignments as necessary
- Send attendance cards to the office each day
- Once student work is returned, turn this form into the office

Teacher Signature \_\_\_\_\_

Administrator Signature \_\_\_\_\_

**\*WHY EDUCATIONAL LEAVE?** Students stay current with class work, Ed. Leave days do not generate absence report letters to parents and don't count against SJE for U-PASS results.

Office Use Only

Card Marked \_\_\_\_\_  
Entered on Computer \_\_\_\_\_

**Jordan School District**  
A Full Spectrum of Educational Opportunities



Barry L. Newbold, Ed. D.  
Superintendent of Schools